

PROCEEDINGS OF THE STURGIS CITY COUNCIL

The Common Council of the City of Sturgis met in regular session starting at 6:00 p.m. on Monday, December 4, 2017 at the Erskine Building. Present: Mayor Mark Carstensen, Alderpersons Jason Anderson, Mike Bachand, Rod Bradley, Rhea Crane, Steve Keszler, David Martinson and Ronald Waterland. Also present: City Manager Daniel Ainslie and City Attorney Greg Barnier. Absent: Scott Peterson.

Motion by Waterland, second by Martinson and carried with all members present unanimously voting yes to approve the agenda.

Motion by Crane, second by Keszler and carried with all members present unanimously voting yes to go into executive session for one legal case, one contract and two personnel at 6:03 pm.

Motion by Martinson, second by Bachand to return to regular session at 6:32 pm.

Mayor Mark Carstensen led everyone in the Pledge of Allegiance.

Informational Reports:

- MUB Minutes – 10/24/2017

Announcements:

- Snow removal will be done on the priority routes tomorrow morning. Do not park on the streets.
- The City Christmas party will be held on December 8th from 11:00 am to 1:00 pm. City Hall and the Library will be closed.

City Manager Ainslie reported:

- The sales tax update for General Sales Tax and Capital Improvement Tax for October collected in November was up 30.6% month over month and was up 4.9% year over year. The Gross Receipts Tax (triple B) was up 3.4% month over month and is up 2.8% year over year.
- The appointment of Jessica Schmahl from BHFCU and Jeremy Vliem from First Western Insurance to the BID Board.
- Payroll Changes – within budget:
 1. Ambulance Dept – EMR/Driver – Ryan Fitzpatrick - \$10 (\$8.65 during orientation).
 2. Police Dept – Patrol Officer – Jerred Hegstrom - \$18.82 and Brandy Palmer - \$20.18.

Motion by Crane, second by Keszler and carried with all members present unanimously voting yes to approve the following items on the consent calendar:

- a. Consideration of minutes from the November 20, 2017 regular council meeting.
- b. Consideration to set a public hearing for December 18, 2017 for a Retail Wine License application for Wicked Wanda's Creations LLC dba Wanda's Kitchen at 1025 Junction Ave.
- c. Consideration of Resolution 2017-57 – Declare Surplus Property.

RESOLUTION 2017-57 A RESOLUTION DECLARING PROPERTY SURPLUS

BE IT FURTHER RESOLVED BY THE COMMON COUNCIL OF THE CITY OF STURGIS that the personal property described below is hereby declared surplus and to be disposed of as described by SDCL 23A-37-13 and 23A-37-10. It is being advisable and in the best interest of the City to sell/trade/dispose of such personal property.

Police:

1. Glock 40 caliber pistol, serial number #RYP945.
2. Glock 40 caliber pistol, serial number #RUP944

Dated this 4th day of December, 2017.

Published: 12-09-2017

Effective: 12-30-2017

- d. Consideration of a 2018 Police Vehicle Purchase using South Dakota State Bid #1066.
- e. Consideration of Resolution 2017-58 – Plat for JD Wetsit/Megan Brown, 7703 N Wild Turkey.

RESOLUTION 2017-58 RESOLUTION APPROVING PLAT

WHEREAS, the statutes of the State of South Dakota require that plats of property within the jurisdiction of the City of Sturgis be submitted to the governing body for approval before the same are recorded in the Office of the Register of Deeds; and

WHEREAS, the City of Sturgis Planning and Zoning have presented to the Common Council of the City of Sturgis a plat of the following described real property for JD L. Wetsit & Megan V Brown:

Plat of Lot 10 Revised-2 and Lot 11 Revised-2 of Pine Cone Estates.
Formerly Lot 10 Revised and Lot 11 Revised of Pine Cone Estates.
All Located in the SE ¼ NW ¼, SW ¼ NE ¼ and NW ¼ SE ¼ of Section 3,
Township 5 North, Range 5 East, Black Hills Meridian,
Meade County, South Dakota.

WHEREAS, said plat meets the requirements of the statutes.

WHEREAS, that the municipality approves the plat, and that the written certification of the City's approval will be affixed to the plat, by the Mayor.

BE IT RESOLVED by the Common Council of the City of Sturgis, South Dakota, that the within and foregoing plat is hereby approved as provided herein.

Dated this 4th day of December, 2017.

Published: 12-09-2017

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- f. Consideration of a Professional Services Agreement for Medical Director – Dr. Kuntz.
(The Liability insurance is paid for by the City)
- g. Consideration to set a public hearing for December 18, 2017 for Use on Review to operate an in-home daycare for Corrina Ross at 2544 Meadows Dr.

- h. Consideration to set a public hearing for December 18, 2017 to rezone property for Dan Roe at 1801 Ballpark Road.
- i. Consideration to set a public hearing for December 18, 2017 to vacate a portion of the alley for Aaron Schoon/Jake's Collision at 2418 Junction.

Motion by Anderson, second by Martinson and carried with Carstensen, Anderson, Bachand, Crane, Keszler, Martinson and Waterland voting yes, Bradley abstaining, to approve the following claims:

WAGES – Ambulance \$23,342.24; Attorney \$3866.31; Auditorium \$184.67; Buildings \$1111.67; Cemetery \$2538.72; City Manager \$4253.89; Community Center \$9595.06; Finance Office \$8874.94; Fire Department \$569.62; Human Resource \$6698.90; Library \$8555.25; Liquor \$5830.94; Mayor and Council \$3661.11; Parks \$10,243.84; Planning & Permitting \$7818.07; Police \$38,045.37; Rally \$6870.09; Recreation \$3673.66; Sanitary Service \$14,130.63; Special Sales Tax \$1923.08; Streets \$12,053.85; Wastewater \$8225.16; Water \$13,181.89; Federal Withholding \$19,077.35; FICA \$14,147.12.

COMBINED CASH FUND – Petty Cash, \$100.00.

GENERAL – A&B Business, \$166.14, rep; Adams-ISC, \$56.81, rep; APWA, \$50.00, prof fee; Avaya, \$25.55, util; Baker & Taylor, \$1,113.20, sup; Black Hills Energy, \$14,908.74, util; Sean Briscoe, \$546.13, ins; Brite, \$38,637.00, equip; Roger Burnham, \$3,500.00, prof fee; Butte Electric, \$590.66, util; Century Business Products, \$127.13, sup; City of Sturgis Water Dept, \$1,637.30, util; Dakota Hardware, \$154.22, sup; Double Star Computing, \$13,901.52, prof fee; Estate of Dewayne C Tveidt, \$150.00, cemetery lot; Fastenal Co, \$38.60, sup; Fedex, \$12.91, sup; Feuillerat Welding, \$4,100.00, rep; First Interstate Bank, \$250.00, other; Great Western Tire, \$1,909.20, sup; Jerred Hegstrom, \$30.00, other; Homeslice Media Group, \$4,639.92, pub; J&L Services, \$740.00, rep; Jake's Collision Repair, \$1,000.00, rep; Junction Avenue Floral & Gifts, \$90.00, sup; Tyler Kaitfors, \$25.00, ins; Aaron Lukesh, \$30.00, other; Marco Technologies, \$114.52, rep; Meade County Auditor, \$4,315.67, other; Park Avenue Car Wash, \$20.40, sup; Petty Cash, \$2.02, sup; Pitney Bowes, \$118.99, sup; Pizza Hut, \$78.95, travel; Print Mark-et, \$1,164.87, pub; Purchase Power, \$500.00, sup; Ramkota Hotel, \$349.16, travel; Rapid City Journal, \$755.76, pub; Rasmussen Mechanical, \$2,907.03, rep; S&C Cleaners, \$3,000.00, rep; Dylan Siscoe, \$500.00, ins; Jameson Tebben, \$500.00, ins; Tom's T's, \$409.20, sup; Ultramax, \$3,084.50, sup; VAST, \$446.36, util; Verizon, \$2,423.97, util; West River electric, \$183.60, util; Wires R Us, \$1,098.95, rep; Zylstra Towing, \$60.00, rep.

SPECIAL SALES TAX – City of Sturgis Water Dept, \$146.02; Sturgis Area Chamber of Commerce, \$1,897.15; SEDC, \$10,243.70; Torg 2, Inc, \$4,021.17; Verizon, \$54.23.

CAPITAL IMPROVEMENT – Chain Saw Center, \$1,995.00; Fennell Design, \$19,920.00; Haggerty's Audio Visual, \$16,349.50; Kone, \$7,379.18; Pheasantland Industries, \$2,602.70; Stan Houston Equipment, \$71.80; TACC Materials, \$876.40.

LIQUOR – Arctic Glacier, \$65.80, resale; Black Hills Energy, \$1,795.11, util; Cask & Cork, \$532.72, resale; Century Business Products, \$2.52, sup; City of Sturgis Water Dept, \$298.02, util; Coca Cola, \$496.50, util; Dakota Hardware, \$12.65, rep; Dakota's Best Distributing, \$65.67, resale; Double Star Computing, \$855.02, prof fee; Fedex, \$20.62, sup; Fisher Beverage, \$6,651.73, resale; Johnson Western Wholesale, \$15,607.71, resale; LPA Retail Systems, \$1,250.00, prof fee; Mobil Mini, \$199.41, other; Pepsi Cola, \$132.55, resale; Prairie Berry, \$1,266.00, resale; Print Mark-et, \$68.52, pub; Quality Brands of the Black Hills, \$10,364.38, resale; Republic Beverage Co, \$24,927.55, resale; Southern Glazer's of SD, \$390.78, resale; Trishelle Tammi, \$202.13, ins; Verizon, \$54.23, util.

WATER – Black Hills Energy, \$8,270.68, util; Butte Electric, \$183.60, util; Century Business Products, \$32.86, sup; City of Sturgis Water Dept, \$134.08, util; Core & Main, \$943.33, sup; Credit Collections Bureau, \$7.37, prof fee; Dakota Hardware, \$35.84, sup; double Star Computing, \$1,948.65, prof fee; Hawkins, \$50.00, sup; Northwest Pipe Fittings, \$52.22, sup;

Print Mark-et, \$68.52, pub; Rasmussen Mechanical Services, \$130.41, rep; VAST, \$31.86, util; Verizon, \$214.54, util.

WASTEWATER – Advanced Engineering & Environmental, \$10,815.00, cap imp; Black Hills Energy, \$3,293.51, util; City of Sturgis Water Dept, \$20.86, util; Double Star Computing, \$1,948.65, prof fee; Harley Jacobs, \$500.00, ins; Petty Cash, \$2.41, sup; Print Mark-et, \$68.52, pub; Verizon Wireless, \$139.81, util; Vulcan Industries, \$1,382.00, rep.

SANITATION – Affordable Tire & Alignment, \$83.00, sup; Andrew Barff, \$289.54, ins; Black Hills Energy, \$325.24, util; Century Link, \$54.73, util; Dakota Hardware, \$41.96, sup; Double Star Computing, \$1,948.65, prof fee; Print Mark-et, \$68.52, pub; Dan Tammi, \$500.00, ins; Verizon, \$37.77, util.

AMBULANCE – Terry Barge, \$632.54, refund; Black Hills Energy, \$468.76, util; Century Business Products, \$150.58, sup; City of Sturgis Water Dept, \$76.91, util; Dakota Hardware, \$53.54, sup; Double Star Computing, \$870.02, prof fee; Heritage Cleaners, \$5.10, sup; Pizza Hut, \$78.95, travel; Print Mark-et, \$68.52, pub; Purchase Power, \$354.67, sup; PWW Media, \$3,256.00, travel; Ramkota Hotel, \$57.00, travel; Richter's Tire & Exhaust, \$1,697.67, rep; Verizon, \$433.90, util.

Motion by Waterland, second by Crane and carried with all members present unanimously voting yes to approve tabling the frontage variance for LPN Holdings to the December 18th meeting.

After testimony from users of the Snow daycare and landowners of the Palisades subdivision, a motion was made by Bradley, second by Martinson and carried with Carstensen, Bradley, Martinson and Waterland voting yes, Anderson, Keszler and Bachand voting no, Crane abstaining, to deny a Use on Review for Rachel Snow at 2349 Palisades Loop.

Motion by Waterland, second by Crane and carried with Carstensen, Anderson, Bachand, Crane, Keszler, Martinson and Waterland voting yes, Bradley abstaining, to approve two (2) Special Events Licenses for the Knuckle Saloon for beer, wine, and spirits tasting at the Sturgis Liquor Store on December 15 and 29, 2017.

Any other business:

Tammy DesJarlais stated her concerns on the deer population especially the bucks. She asked if the City can help with this problem. Chief Vandewater said he is working with GF & P on this issue.

Deb Holland informed the Council that she is working for the BH Pioneer and they will be giving a complementary newspaper to anyone that gets the Prospector paper tomorrow morning. She would like to have the City support the BH Pioneer.

Bonnie Albert stated that the City should have the BH Pioneer newspaper as their official newspaper.

Councilor Waterland thanked Dave Smith, the Code Enforcement Officer, for helping with the Sturgis Rally Museum and the building permits that they had to apply for.

Information was discussed on the Fire District and Ambulance District initiative.

Motion by Waterland, seconded by Crane and carried with all members present unanimously voting yes to adjourn the meeting at 7:46 pm.

December 4, 2017

ATTEST: _____
Fay Bueno, Finance Officer

APPROVED _____
Mark Carstensen, Mayor

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